

GREENBUSH TOWNSHIP BOARD MINUTES

Date: 2/25/20

From: Connie Trunk

Members Present: Jim Beck, Marvin Mathiowetz, Dale Shelley, Martha Skogen, Connie Trunk
& Scot Rosevold (Zoning Administrator)

Member Not Present: N/A

RE: Minutes from 2/25/20 Meeting

Chairman Jim Beck called meeting to order at 7:30 p.m.

Motion was made by Jim Beck to approve agenda, with the following addition, town hall rental, seconded by Marvin Mathiowetz; motion carried:

SHERIFF'S REPORT

- N/A

CLERK'S REPORT

Minutes of the January 2020 regular Township Board meeting were distributed and reviewed.

Motion was made by Marvin Mathiowetz to approve the January meeting minutes, seconded by Jim Beck; motion carried.

PUBLIC FORUM

- N/A

TREASURER'S REPORT

Treasurer Martha Skogen presented a written financial report to the Board for review. Income and payments from **Bremer Bank** for the month are as follows:

Checks (7569 - 7586)	-\$ 12,200.74
Interest 1-31-20	\$ 1.86
Permits	\$ 360.00
Debit Card Purchases	\$ 406.72
MN Tax Withheld	-\$ 385.48

Current balance for the Checking Account is \$203,172.81

Martha supplied the 2019 Greenbush Financial Summary Report for Annual Meeting -- Connie will make copies for Annual Meeting

Motion was made by Dale Shelley to accept Treasurer's Report, seconded by Marvin Mathiowetz; motion carried

ROAD UPDATES

- West Branch Construction did several snow plowings in the last month.

PLANNING & ZONING

- **Transmission Clinic (Gallati) Update** – Planning Commission had made recommendations to the Board to approve site plan. General board discussion indicated approval, pending receipt of the requested additional documents.

Motion was made by Jim Beck to approve the Planning Commission's recommendations on Site Plan Approval# 03312020, pending requested documents, seconded by Dale Shelley; motion carried.

BUILDING REPORT

- 1 Permit was issued for the month of February.

FIRE REPORT

- No meeting took place in February.
- Received 2020 Fire Board Contract for Fire Protection.

Motion was made by Jim Beck to accept 2020 Fire Board Contract for Fire Protection, seconded by Dale Shelley; motion carried. (Dale will drop off original signed contract to Fire Department)

OLD BUSINESS

- Town Hall Construction Update
 - Floor has been completed and Connie will issue a check of \$225.00 to Cook's Floor Covering.
 - We will be getting bids to update the downstairs hallway and put an additional partition in by the election panels.
- 2020 Election
 - Following are the people that received election training: Marlene Trunk, Connie Trunk, Martha Skogen, Kristi Santema, Rick Johnson, Emma Volker, Sandy Bronson, Beverly Roxbury & Pam Luedtke.
 - Marlene Trunk, Connie Trunk, Martha Skogen & Kristi Santema will work all day. Rick Johnson & Emma Volker will work from 6:00 to 2:00. Beverly Roxbury & Sandy Bronson will work from 2:00 to close.

NEW BUSINESS

- 2020 Short Course
 - Scheduled for Tuesday, March 24, 2020
- 2020 Newsletter
 - Newsletter will not be done this year.
 - Connie will post the Clean Up Day information on Web Site
- **Town Hall Rental**
 - Emma Volker will be renting out Town Hall on June 20, 2020. Received the filled out Rental Agreement and deposit fee for \$200.00.
- **Board of Audit was conducted**

Payroll/Claim Report

Motion was made by Jim Beck to approve Net Pay Account Distribution Report, seconded by Dale Shelley; motion carried.

Motion was made by Marvin Mathiowetz to approve Claims List for Approval Report, seconded by Jim Beck; motion carried.

Motion was made by Jim Beck to adjourn meeting at 8:45 p.m., seconded by Marvin Mathiowetz; motion carried.

Respectfully Submitted
Connie Trunk, Clerk

FEBRUARY PAYMENTS ISSUED